

Newton Parish Council

Notice is hereby given that the October meeting of the Parish Council will be held at Car Colston Village Hall on Wednesday 26 October 2016 at 7:30pm for the business set out in the agenda below.

Councillors are summoned to attend with the public & press invited to attend.

Malcolm Plumb
Locum Parish Clerk
20 October 2016

1. Public Recess – 15 minutes
To receive representation from the Public on items on the agenda
2. Minutes
To approve and sign the minutes from the meeting of the 21 September 2016.

The signed minutes will also serve as confirmation of the legality of the meeting that was questioned by a number of Parish Councillors at the start of September's meeting.
3. Apologies
To receive apologies for absence & to consider whether to approve reasons given
4. Declaration of Interests Pecuniary & Non-pecuniary
To receive declarations of Interest on agenda items
5. Co-option of New Parish Councillors
To co-opt new Parish Councillors & to receive their Declarations of Acceptance of Office.
6. External Reports
To receive any reports from Borough, County Councillors or the Police
7. HR Committee
To formally establish a HR Committee by agreeing the following:
 - a. The terms of reference of the HR Committee
 - b. Whether the Committee has delegated responsibility or is an advisory Committee
 - c. Whether the Committee is permitted to appoint a sub Committee
 - d. Members of the Committee
 - e. If full council wants to appoint the chair of the committee or if the chair is to be elected by its members at the first meeting of the committee

8. Romany

To discuss issues arising from the Romany stay & agree any actions

9. Play Areas

To discuss & agree next steps

10. Finance

- a. To agree payments & to sign the corresponding cheques
- b. To note the unqualified audit received from Grant Thornton
- c. To confirm the status of the bank mandate
- d. To confirm whether the bank statements have been located
- e. To agree to order copies of the bank statements and agree any associated cost if the bank statements location remains unknown

11. Projects for 2017/18

To discuss & agree potential projects for the next financial year in support of the setting of the precept

12. Parish Hall

To receive an update on the Parish Hall plans

13. A) Grounds Maintenance

Status on obtaining quotations for next year's Grounds Maintenance

B) Tree Preservation orders (if time permits).

14. Chairman's Announcements

To receive Chairman's announcements, if any

15. Correspondence

To receive correspondence & agree any actions

16. Future Agenda Items

To consider any items for future meeting agenda

17. Clerk

- a. To receive an update on applications for the position of Clerk & any recommendations
- b. To review the contract to support the Parish Council & agree whether to proceed
- c. To discuss & agree a way forward for the Parish Council whilst it does not have a Clerk to fulfil the roles of Proper Officer and Responsible Financial Officer