



# NEWTON PARISH COUNCIL

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126/17

## Minutes of the Annual Council Meeting and a Council meeting of Newton Parish Council held in the Car Colston Village Hall, Car Colston, on WEDNESDAY 31 May 2017 at 7.30pm

### Councillors:

Alex Carlyle (Vice-Chairman) (A), Janet Dobson, James Fisher,  
Tony Forward, Margaret Goulder, Sarah Shaw,  
Isabel Shouler, David Simms (Chairman), Michelle Topping

**Also present:** Clerk Bill Banner and three members of the public

### 1. Election of Chairman and vice-Chairman for 2017/2018 and signing of the formal acceptance of office:

**Chairman:** Cllr Tony Forward proposed Cllr David Simms, seconded by Cllr Michelle Topping. There were no other nominations. It was resolved by a vote of 6 for, 2 against, 0 abstentions that Cllr David Simms be duly elected as Parish Council Chairman. Cllr Simms accepted the position and signed the Declaration of Acceptance of Office

**Vice-Chairman:** Cllr Alex Carlyle proposed Cllr James Fisher, seconded by Cllr Sarah Shaw. There were no other nominations. It was resolved unanimously that Cllr James Fisher be duly elected as Parish Council vice-Chairman. Cllr Fisher accepted the position and signed the Declaration of Acceptance of Office

### 2. Apologies for Absence: Councillor Alex Carlyle – approved.

Borough Councillor Nigel Lawrence sent an e-mail to say he was unwell

### 3. Declarations of Interest: None

### 4. Chairman's announcements:

The chairman commented on the well-attended Annual Parishioners Meeting held in Newton on 16 May and thanked Cllrs Michelle Topping and Sarah Shaw in particular for their organisational work in helping to make it a great success

The Chairman reminded members that this council is half way through its four-year term and congratulated Councillor Neil Clerk in his election success to become our County Councillor, replacing Councillor Kay Cutts. He thanked Kay for her excellent support for Newton since its formation two years ago and congratulated her on becoming leader of the County Council. The change arises because of Ward adjustments at the County Council

### 5. Membership of Standing Working Groups

i) **Finance and Assets:** Cllrs Alex Carlyle; Isabel Shouler; Janet Dobson and Tony Forward

ii) **Planning:** Cllrs Margaret Goulder; Sarah Shaw and Janet Dobson

iii) **Community Facilities:** Cllrs Michelle Topping; Sarah Shaw and Tony Forward

iv) **Play Area:** Cllrs Tony Forward; Isabel Shouler and Michelle Topping

The Chairman and vice-Chairman are permanent ex-officio members of these groups

### 6. Minutes of the full Council meeting held on 26 April 2017: these were accepted unanimously and duly signed by the chairman.

### 7. Clerk's report on Matters arising from the minutes: The clerk confirmed to members that:

- A visit by the clerk and Cllr Tony Forward to HSBC Business Centre in Nottingham has resulted in an account being opened on a business internet banking basis to replace the NatWest arrangement. Cllr Tony Forward is the nominated bank liaison back-up to the clerk.
- The clerk has asked the Borough Council Planners to request the transfer of land to the ownership of the Parish Council and the Borough Council has confirmed that an appropriate letter has been sent.
- The Year-end Annual Return has been posted to the external auditors, Grant Thornton.

### 8. Open Session for Members of the Public to Raise Matters of Council Business

*Standing Orders were suspended at 7.50pm*

A parishioner updated members on the progress in developing a newsletter, coupled with a request for financial support. The parishioner also provided details of a meeting with a representative from Meadfleet and contact with David Wilson Homes regarding grounds maintenance matters. Limited shrub pruning has been agreed to be done by NNLLP. Members confirmed that the proposal to form a Meadfleet Liaison Group will be considered under item 19.

The parishioner also pointed out that the April draft minutes had not been put on the website.

*Standing orders were reinstated at 8.10pm*

- 9. Community Hall provision:** Cllr Forward informed the meeting that no further progress has been made as RBC are considering the wider implications concerning the Phase 2 section 106 agreement.

The offer to use the Security Office Building in Newton for future monthly meetings was discussed and it was agreed to hold the June meeting there, by a vote of 4 for, 3 against and 1 abstention.

- 10. Play Area:** The expected draft lease for the land has not been received, so no progress has been made.

- 11. Finance:** The following invoices were approved for payment:

Cheque	Payee	For	Amount
94	Anthony Forward	Website provision renewal	£ 21.86
95	Car Colston Village Hall	May room booking	£ 20.00
97	Newton Parish Council	To open HSBC Account	£10,000.00
BIB	W A Banner	April/May office expenses	£ 94.50
BIB	NALC	Local Council Review for 2017/18	£ 17.00
BIB	P M Winter	April Mowing; Pruning and Play Equipment inspection	£ 310.80

- 12. Planning applications:** None

- 13. Recent Borough Council decisions:** None

- 14. Defibrillator:** The clerk informed members that despite further reminders nothing has been heard from Squadron Leader David Francis based at RAF Wittering. Cllr Goulder recommended that the Facilities manager be asked and will provide contact details for the clerk. Permission to use of the Security Building will be sought by the clerk.

- 15. Newton Bridleway:** The revised route has been cleared for access. It has been arranged for Jane Baines of the NCC rights of way team to make a site survey on 7 June 2017 to identify improvements for winter access.

It was agreed for clerk to arrange for councillors to meet up with Bill Hughes to consider the suggestion of allocating a strip of land for use by dog walkers and to explore a route for access to the bridleway via NNLLP land.

- 16. Council communications:** Members approved support for the production of a village newsletter and thanked Yvonne Stephenson for her interest and leadership on this project. Members agreed to provide an initial £100 budget to defray costs.

- 17. Wellington Avenue:** The use by HGVs continues and the clerk was asked to contact RBC planners to seek enforcement of the planning consent terms regarding access and gate closing times.

A suggestion was made to get Newton Lane onto GPS as this might enable drivers to take the correct route. The clerk will raise this with the RBC Planning Officer and also ask RBC to enforce the Grant Permission conditions for 07/00575/FUL.

There are no potholes in Wellington Avenue, but the road needs to be resurfaced.

- 18. Councillors' Reports:** None

- 19. Reports from Outside Organisations:** The proposal to form a Meadfleet Liaison Group was approved to be chaired by Cllr Sarah Shaw and facilitated by Yvonne Stephenson with other residents to be appointed.

- 20. Date of Next Meeting:** **Wednesday 28 June 2017** at the Security Office Building, Newton

The meeting closed at 9.31pm

Signed: Chairman ..... Date .....