



# NEWTON PARISH COUNCIL

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144/18

**Minutes of a Council meeting of Newton Parish Council  
held in The Security Building, 61 Wellington Avenue, NEWTON, NG13 8HA  
on WEDNESDAY 25 April 2018 at 7.30pm**

**Councillors:**

Janet Dobson, James Fisher (Vice-Chairman), Margaret Goulder,  
Neil Phillips; Sarah Shaw, Isabel Shouler, David Simms (Chairman)

**Also present:** Clerk Bill Banner, seven members of the public and Borough Cllr Nigel Lawrence and County Cllr Neil Clarke

1. **Apologies for Absence:** None
2. **Declarations of Interest:** None
3. **Chairman's announcements:** The chairman confirmed that a second Council Casual Vacancy has arisen following the resignation of Alex Carlyle and he thanked him for his work for the Council. He said that three residents have expressed an interest in being co-opted to Council and invited each to make a short presentation about themselves and the reasons they would like to become a councillor.
4. **Casual Vacancies – co-option:** Cllr James Fisher called for a secret ballot and this was agreed unanimously. By a majority of 4 to 2 to 1, Yvonne Stephenson was co-opted to fill the first vacancy. A second ballot resulted in Rebecca (Penny) Higgs being co-opted to the second vacancy by a majority vote of 5 to 2. Candidate Andrew Waters was thanked for his interest in applying for one of the vacancies. The two new members signed the acceptance of office forms and joined the council
5. **Minutes of the full Council meeting held on 28 March 2018:** A correction to minute 11 b) Finance was agreed. The bird spikes to be applied are for the play equipment not the tree branches. The clerk undertook to advise the contractor and also to ask for the shrubs to be cut. Subject to this, the minutes were accepted unanimously and duly signed by the chairman.
6. **Clerk's report on Matters arising from the minutes: M5** The three grit bins have now been positioned at the requested village locations and the ordered chairs were delivered as planned and were in use that evening

**6a) Councillor Reports:** As Cllr Lawrence needed to leave the meeting early, the Chairman proposed that Item 18 on the Agenda be brought forward. Cllr Lawrence commented on the subsequently received Planning Application 18/00824/FUL - Works Holding Ltd at J Higgs Lowdham Ltd, 10 Kirk Hill, East Bridgford which was for refurbishment and extension of existing building (B1) and new boundary fence 1.5m high - to say that the reason it has been sent to Newton is that the site is on the Newton boundary. Cllr Neil Clarke confirmed his written report last month that one interactive speed control sign was included in the NCC budget for 2018/19 together with a temporary interactive one for a 6 weeks period on Main Street. Cllr Clarke recommended that a larger 30 MPH sign is erected, with the message of "Please drive slowly" at the village gateways. He also confirmed that Wellington Avenue was on the 2019/20 NCC resurfacing schedule and expressed optimism that the Newton Nottingham LLP Section 106 agreement will be signed this week so that he can pick up his dialogue with Mr Simon Waterfield in connection with a village hall provision. The results of tenders to demolish site buildings, other than the hangars and the former guardroom, are awaited. Cllr Shouler thanked Cllr Clarke on behalf of the Council for making good progress with the introduction of speed calming measures and for his support in general.

**7. Open Session for Members of the Public to Raise Matters of Council Business**

*Standing Orders were suspended at 8.21pm*

A resident informed members that in one hour, from 4.15pm to 5.15pm, 293 vehicles were driven along Main Street, some 5 per minute. A plea for a glass recycling facility was made and a request for the site owner to have a large EXIT sign erected to direct lorries away from Wellington Avenue.

*Standing Orders were reinstated at 8.33pm*

8. **Community Hall provision:** No further developments - this continues to be on hold. 145/18
9. **Play Area:** Cllr Shouler reported on the site meeting with Hags on 23 April and confirmed that the installers are to be on site week commencing 30 April. They plan a three-week construction period followed by two weeks for the site to settle, leading to the opening at noon on Saturday 16 June 2018. The clerk advised members that Kenneth Clarke MP is unable to make the new date. Cllr Kay Cutts has been asked to "cut the ribbon". The chairman confirmed that the vicar of St Mary's of Radcliffe-on-Trent will be represented. Cllr Simms confirmed that he will make his PA system available.  
The clerk reported that a request was made to Hags to reduce their extra grass matting quote of £2422.50 (as the remaining funds available from the RBC grant was £2,015) and Hags have agreed to a reduced figure of £2000.  
The proposed screening to soften the visual impact and site plan, drawn up by Mr Paul Stephenson, was discussed and approved for the budgeted sum of £1000 by a majority of 7 for & 2 against. The shrubs are to be supplied direct to the Parish Council at cost and the planting is to be done by the Meadfleet Liaison Group on a voluntary community basis, under the supervision of Mr Stephenson, to whom the chairman expressed the Council's thanks. The clerk will arrange for Mr Stephenson to order the shrubs on behalf of the Council. Meadfleet has agreed to maintain the plantings in the future.
10. **Lorries and Speeding in Wellington Avenue and Main Street:** County Cllr Clarke's report was considered under Item 6a) and a recommendation for better signage was made. The clerk reported that the Post Office has replied negatively to a request for a separate post code for commercial road, but a positive response may be achieved if hangar occupiers were to make the request. The clerk undertook to follow up. He also said that he had spoken to two lorry firms that supply goods to the site.
11. **Finance:**
- a) **Payments Authorised:** Payments were noted and approved
  - b) **Annual Insurance review:** Following receipt of three competitive quotes from Came & Co. (brokers), Council accepted the recommended cover provided by Inspire at £344.70 incl. IPT. Council's laptop & printer will be added to the insurance.
  - c) **Year-end Accounts Annual Return 2017/18 for approval:**
    - i) Section 1 – The Annual Governance Statement was read out by the clerk, approved unanimously and signed by the chairman
    - ii) Section 2 – The Accounting Statements were reviewed, approved unanimously and signed by the chairman
12. **Newton Pathway** – The chairman reported that NCC Rights of Way team have not yet received any further quotations to extend the stoning. The clerk will remind for these together with requesting quotations to stone the whole stretch from Main Street. Approval for the work from Crown Estates is awaited.
13. **Website and DPO:** A new website has become live this week as the licence for the old one runs out on 26 April. More images are needed and suggestions for content will be passed to the clerk. There were further discussions about GDPR (General Data Protection Regulation) and Cllr Phillips undertook to get a quotation for the role of DPO before the next meeting. Website accessed Councillor e-mails will be provided in due course.
14. **Planning applications and Recent Borough Council decisions:** None, but subsequently received Planning Application 18/00824/FUL was discussed under item 6a). PC decision: DNO.
15. **Battle Close – open space flood problem:** The site meeting on 6 April with Mr Robert Howell of Bellway and others has resulted in an agreement from Bellway to remedy the problem and trial holes will be dug to further the investigation.
16. **Travellers:** Cllr Fisher reported on the issue of a Government consultation document and it was agreed that he and Cllr Goulder work on a draft response for discussion at the next meeting of Council. Submission date: by June 2018
17. **Council communications:**
- a) **Newsletter** It was agreed that the disclaimer, agreed at the last meeting, is to apply for the total newsletter.
  - b) **LCR magazine renewal** – It was agreed not to renew the annual subscription
  - c) **Annual Parishioners Meeting: Weds 16 May 2018** – was confirmed. The appointment of a member as Councillor Communication Officer was proposed and it was agreed to add this to the Agenda for the Annual Council meeting next month
18. **Councillors' Reports:** The Councillor's reports were taken at item 6a) The Play Area opening event is to be promoted by means of the Council webpage and use of Facebook locally. Cllr Shouler offered to prepare an appropriate wording
19. **Reports from Outside Organisations:** None
20. **Date of Next Meeting:** Wednesday 16 May 2018: Annual Parishioners meeting and Wednesday 23 May 2018: Annual Council Meeting followed by the May monthly meeting at The Security Building, Newton The meeting closed at 9.41pm

Signed: Chairman ..... Date .....